

# College Council Minutes

Date: 10.20.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

Item/Presenter	Minutes
<b>Minutes (10/6/17)</b>	Minutes from the meeting held on 10/6/17 were previously sent out for review. Any comments and/or corrections, please contact Beth.
<b>Bond Update / Bob Cochran</b>	Bob shared a bond update highlighting our current projects along with projected completion dates. The Harmony West facility will allow CCC to continue to grow its Health Science, workforce development and general education offerings in the North Clackamas area (late fall 2017). The Industrial Technical Center will include labs and classrooms, benefiting manufacturing, machining and CNC machining programs (spring 2018). The DeJardin/Pauling Science Complex will receive an addition and improvements to the existing facility including classrooms and facilities to provide modern science labs (spring 2019). New CCC transit center and shared-use path will connect the transit center to the Oregon City High School. The transit center will increase access to the college, Oregon City High School and the community at large (spring 2019). Student services and Community Commons project will replace the current Bill Brod Community Center. The new facility will allow CCC to co-locate critical support services in one convenient location (fall 2021). Joanne lobbied and demonstrated our need and the Oregon Legislature heard her by granting us match funding of \$8 million each for the DeJardin/Pauling Science Complex and the Student Services & Community Commons projects.
<b>ISP – 1<sup>st</sup> Read / Dru Urbassik</b>	Dru reviewed ISP 360 Credit for Prior Learning. The purpose and standards 1, 5 & 6 were updated. Feedback will go back to ISP and come back for a second read.
<b>CCC’s Library Update / Jane Littlefield, Sarah Nolan &amp; Kerry Leek</b>	A quick review of the CCC Library’s new website, catalog, and new resources. The new website includes: course guides, topic guides, “for faculty” guides, course reserves, instruction request form, 24/7 live librarian chat, and is mobile friendly. The new library catalog features: summit borrowing, expanded electronic collections, longer loan periods, holds, and journal searches.

<p><b>Study Abroad/Study Away Task Force / Sue Goff</b></p>	<p>Sue presented the interim policy and procedures that applies for faculty, staff, and students for study abroad/study away experiences. The college had discovered that we didn't have adequate standards in place to travel, so last year a group worked and recently confirmed these policies and procedures. The next step is to forward these documents to the ISP committee. This interim policy and procedures talks about the college's philosophy and reviews the various learning-based international travel categories. It breaks down the planning stages and processes prior to departure, reviews the steps that need to be completed, and the requirements upon your return. The addenda identifies the documents that need to be created in conjunction with these policies and procedures. If you recall, we use to have an International Education Committee active as a couple of years ago. Part of what we plan to do in conjunction with ISP to reformulate the committee to a newer version using this as guidance to assist with future travel abroad opportunities. That committee would help develop the addenda items. Sue also brought forward a new liability waiver was created to release the college from some of the risk involved as well as an emergency response plan if necessary.</p>
<p><b>Committee Reports</b></p> <ol style="list-style-type: none"> <li><b>1. Instructional Standards &amp; Procedures (ISP) / Sue Goff</b></li> <li><b>2. Presidents' Council / Sue Goff</b></li> </ol>	<p><b>ISP:</b> We are on a five-year review cycle to examine existing instructional standards and procedures, add new ones that need to be captured, and sunset others that are no longer pertinent to the college. Each standard and procedure comes to College Council for two reads and depending if it resonates with Board policy, they could move forward to Presidents' Council for another review. The committee has a set membership that meets every other Friday throughout the entire academic year and anyone from the college community is welcome to come join in the discussion. Our ongoing goals include: to improve communication with the college community; be current and continue to review on a five-year cycle; and ensure that we operate according to our shared governance principles to have the appropriate individuals contribute. This happens by creating subgroups, and we charge them to consult, research, and review before ISPs are ready to be presented to College Council.</p> <p><b>Presidents' Council:</b> Lloyd Helm discussed relocating the Pauling smoking shelter over to the Barlow parking area which was approved. This move will occur within the next couple of weeks. David Plotkin discussed the Mission Fulfillment Committee's new charge. This committee combines what was the Accreditation Steering Committee along with the Core Theme Teams and integrates our Strategic Priorities. Originally, it was proposed to have them report to Presidents' Council, but it will now report to College Council. The President Search Advisory Committee has announced the students, faculty, and staff who will serve on the Expanded President Search Advisory Committee.</p>

**Association Reports**

- 1. **ASG / Angel Orozco**
- 2. **Classified / Ali Ihrke**
- 3. **Part-time Faculty / Leslie Ormandy**
- 4. **Full-time Faculty / Stephanie Schaefer**
- 5. **Administrative Confidential / Sue Goff**

- 1. **ASG:** Intramural sports (soccer, flag football, and ultimate Frisbee) will start the week of October 23. The Lending Library program currently has \$1,600. Help ASG's fundraising effort to reach their goal of \$2,000 by donating at the ASG front desk. Today is the last day for students to vote on our ASG constitution. Next week we will start taking applications for the giving tree. Sign up or walk in to donate blood on October 24 & 25 in the Gregory Forum. Road cleanup is scheduled for October 25. Day of the Dead celebration on October 31 from 11 a.m. - 3 p.m. The craft fair is scheduled on November 28 & 29. The Holiday Party is scheduled for December 7, but they need a Santa Claus.
- 2. **Classified:** We are running a campaign to increase and retain membership. Scholarship opportunities for classified staff have been posted. Conflict resolution training will be available winter term. If you are interested in attending this training, please contact Enrique.
- 3. **Part-Time Faculty:** We are running a membership campaign. This year we have committed to supporting the Cougar Cave. Leslie encouraged the other associations to support ASGs Cougar Cave. The association plans to use our entire amount of the OEA Foundation funds to assist our students. Each association at the college can receive up to \$2,000 from this fund. Please inform our association if your association is seeking additional funds. We presume and look forward to building Thanksgiving baskets during the holiday. The association continues to work with IT and Dave Gates to fix the part-time faculty email list. We ask committees to contact us if you find the part-time faculty member representative is sick and/or not attending to help us keep our voice active within college committees. We are resurrecting our Moodle page for all acting part-time faculty.
- 4. **Full-Time Faculty:** Laurette Scott will serve as the association representative for the Expanded President Search Advisory Committee. Sharon Parker has stepped up as the chair as the Legislative Subcommittee. She will be keep us informed on various bills that may affect our work. Stephanie Schaefer will help volunteer as a representative from full-time faculty for the Classified Appreciation Celebration committee.
- 5. **Administrative Confidential:** The group has decided to focus on both service and social activities. For fall service, we will help with the ELC replanting project for a couple weekends. In regard to a social event, we plan to attend one of the upcoming volleyball games.

<p><b>Announcements / All</b></p>	<p><b>Denice Bailey</b> – Reminder that the Classified Appreciation is on November 9. We will celebrate the night crew on November 8. Everyone is welcome and encourage your classified members to attend.</p>
<p><b>Present</b></p>	<p>Sue Goff (Chair), Angel Orozco, Lisa Anh Wang, Leslie Ormandy, Jaime Clarke, Lisa Reynolds, Sunny Olsen, Jackie Flowers, Matt Goff, Alison Ihrke, Jane Littlefield, Greer Gaston, Denice Bailey, Sara Sellards, Phil Zerzan, Mary Vest, Liam Anderson, Victoria Tinker, Cynthia Risan, Jack Hardy, Stephen Wilks, Andrea Vergun, Chris Smith, Sarah Hoover, Joyce Gabriel, Laura Smith, Dawn Hendricks, Emilie Azorr, Ida Flippo, Casey Sims, Amanda Coffey, Max Wedding, John Ginsburg, Karen Ash, Tara Sprehe, Jarett Gilbert, Lori Hall, Alissa Mahar, Dave Gates, Laura Lundborg, Patricia Anderson Wieck, Beth Hodgkinson (recorder)</p>